



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, December 17, 2024
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Diane Howard
 Eric Becking

Staff:

Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:

Nancy Johnson, Secretary

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to Order</i>	Dr. John Freeze, Chairperson, called the meeting to order at 12:08 p.m.		
<i>Approval of minutes</i>	A request for a motion to approve the minutes from the November 19, 2024 Board Meeting was made.	Diane Howard made the motion, seconded by Eric Becking, motion passed.	Filed with the minutes
<i>Financial Report</i>	Director Autumn Grim presented the Accountants Fiscal Report for November 2024.		Filed with the minutes
<i>Ratification of Expenditures</i>	<p>Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period November 1 – November 30, 2024.</p> <p>A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period November 1 – November 30, 2024.</p>	Eric Becking made the motion, seconded by Diane Howard, motion passed.	Filed with the minutes
<i>Monthly Services Report</i>	The monthly services report for November 2024 was reviewed.		
<i>Communicable Disease Report</i>	Director Autumn Grim presented the monthly communicable disease report.		
<i>Environmental Health Report</i>	Assistant Director Natalie Govreau presented the monthly environmental health report.		
<i>Customer Satisfaction Survey Results</i>	Director Autumn Grim went over the results from the Customer Satisfaction Survey. 130 individuals responded to the survey with above 90% reviews on every question except for one. Many wonderful		

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Customer Satisfaction Survey Results (cont'd)	compliments on services and staff. We will try to do the survey twice a year to get a good idea of how we are doing year-round.		
PHAB Assessment Feedback	Director Autumn Grim advised the board that we received our score from the PHAB Assessment, and we are ready for Pathways Track II which gets you ready for accreditation. We will continue to shore up areas where we are weak. Once you commit to Pathways you have one year to complete, and the cost is \$3,080. We will revisit in a year to see where we are. If we must do the PHAB Assessment again it would cost \$1,300.		
Administrative Policies	A motion was made to accept Board of Trustees: 2.1 Election of Board, 2.2 Board Meetings and 4.31 Federal Awards Administration as presented.	Georganne Syler made the motion, seconded by Eric Becking, motion passed.	
Public Comments	The board received no comments from the public.		
Closed Session	<p>A request for a motion to move into Closed Session was made pursuant to section 610.021 RSMO for the purposes relating to the hiring, firing, disciplining, or promotion of employees by a public governmental body.</p> <p>Roll call to Open the Closed Session: John Freeze, yes, Georganne Syler, yes, Diane Howard, yes, Eric Becking, yes</p> <p>No voting action was taken</p> <p>A request for a motion to return to Public Session was made.</p> <p>Roll call to return to Public Session: John Freeze, yes, Georganne Syler, yes, Diane Howard, yes, Eric Becking, yes</p>	<p>Georganne Syler made the motion, seconded by Diane Howard, motion passed.</p> <p>Session began at 12:41</p> <p>Diane Howard made the motion, seconded by Eric Becking, motion passed.</p> <p>Session ended at 1:20</p>	
Next Meeting	Next Board meeting is Tuesday, January 21 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Diane Howard made the motion, seconded by	

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Adjournment (cont'd)		Georganne Syler, motion passed.	
Meeting adjourned at: 1:22 p.m.			

Submitted by: John Freeze
 Nancy Johnson, Secretary - Treasurer
 Cape Girardeau County Public Health Center Board of Trustees

Date: 1/20/2025